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E1 - 2022-23

School/College Grant Application Form

Please note we require at least six weeks to process your application

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| --- | --- |
| Organisation Name and Address: |  |
| Contact Name of applicant:  |  |
| Role at organisation:  |  |
| Contact email address:  |  |
| Direct telephone number: |  |
| Contact name of Chair of Governors  |  |
| Contact email for Chair of Governors  |  |
| Name of Business Manager/Finance Officer  |  |
| Email:  |  | Telephone:  |  |
| Bank Account name  |  |
| Sort Code:  |  | Account number  |  |
| Title of project/event/resource:  |
|  |
| What do you want to do? Project content:  |
| Date(s) of project/event/resource: |  |
| Reason/rationale for the project. Why do you want to deliver this project and how will it impact the school and your community?  |
|  |
| Age group and number of pupils/people involved:  |  |
| Is the event accessible to those with additional needs?  |  |
| Total Cost: | £ | Amount from CBLC: | £ |
| Any contributions from PTA/parents or carers.  |
| Please provide the name and details of any external providers that you are using: OR provide the name and details of any external organisations or freelancers:  |
|  |
| Please provide a link to their website: \If they don’t’ have one, please attach their CV or professional qualifications in their field.  |
|  |
| What do you hope that the young people will gain from this experience/project and how does it link to the curriculum? Please provide 4 bullet points of expected impact and assessment measures * Parent feedback
* Student feedback
* Evaluation forms
* Interviews
* Quotes, photographs
 |
| Experience:  | Impact Assessment Measure:  |
| How will you publicise that CBLC has helped to fund this event?  |
| * Social media – Please tick the ones that you use and add in your username:

|  |  |
| --- | --- |
| Facebook |  |
| Twitter |  |
| Instagram  |  |
| One Chippenham |  |

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| Signed and Checked by Head: |  |
| Date:  |  |
| Signed by Chair of Governors:  |  |
| Date:  |  |
| *Notes to Organisations:** *We cannot accept any retrospective applications and must have at least 6 weeks to process any applications*
* *We cannot accept any applications which promote religion*
* *We cannot fund any salaries, only project costs which may include a freelance wage.*
* *We cannot accept an application from you if you have any outstanding awards which haven’t been claimed or evaluated.*
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Evaluation

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| Title of project/event/resource:  |
| Date:  |

Evidence of evaluation – Please provide links to social media and attach any newsletters to parents:

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1. Were you and the other organisers happy with the event/project/resource and the people/organisation that delivered or provided it?

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1. Is there anything that could have been improved?

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1. Would you recommend this event or resource to others?

Please rate it between 1-10, 10 being the highest and 1 the lowest.

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| --- | --- |
| Recommendation (please circle)  | Yes/No |
| Value for money |  |
| Experience of recipients  |  |
| Quality of provision  |  |
| Overall rating |  |

1. Any other relevant information

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For grants over £750 please attach greater detail, including photographs and any testimonials.

Please email your form to admin@cblc.org.uk with any additional evidence within 4 weeks of your event or project.

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**For Education Officer**:

Date of visit and any comments:

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| Chippenham Borough Lands Charity | Bank House | Bath Road | Chippenham | Wiltshire | SN15 2SA  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| T: 01249 658180 | E: admin@cblc.org.uk | www.cblc.org.uk | Charity Number: 270062 |  |

